



ALARM SYSTEM TESTING PROCEDURES

The purpose of testing the alarm system is to ensure proper local operation and proper communication to the central station.

The following procedure should be done at least once per month:

1. Call the security monitoring station at 501-358-6350 to place your account on test. You will need your account number and your personal pass code.
2. Start by testing your keypad panic buttons. Press the (2) buttons to activate alarm. Be sure to reset the system after the activation.
3. Arm your system in the "STAY" mode. This will allow you to test your perimeter devices – doors, windows, etc. Remember your entry door has a time delay. It will not activate the alarm until both the entry and exit delay has expired. It is not necessary to re-set the system as you open each door or window.
4. Arm your system in the "AWAY" mode. This will allow you to test the interior devices.
5. If you have any external panic devices such as a wireless key they can be tested at this time.
6. After all testing is complete; re-set your alarm system by putting in your code and pressing OFF or using the OFF button on your wireless key.
7. Call the security monitoring station and ask if they have received all of your test alarms. If there is any question, re-test the affected part of the system again.
8. If you have questions, please call Conway Corporation at 501-450-6000.