



UTILITY SERVICE REQUIREMENT FORM

OWNER INFORMATION:

NAME _____
MAILING ADDRESS _____
PHONE NUMBER _____
EMAIL _____
FAX _____

INFORMATION SUBMITTED BY:

NAME _____
SIGNATURE _____ DATE _____
COMPANY NAME _____
PHONE _____ FAX _____
EMAIL _____

PHYSICAL ADDRESS OF PROJECT _____

PROJECT START AND COMPLETION DATES _____

1. ELECTRIC

A. REQUIREMENTS FOR TEMPORARY ELECTRIC SERVICE:

DATE NEEDED: _____ EST. KVA LOAD: _____ VOLTAGE: _____ (1PH/3PH)

B. PERMANENT POWER SERVICES

EST. KVA LOAD: _____ 1 PHASE or 3 PHASE (CIRCLE) VOLTAGE: _____

SIZE OF MAIN: _____ NO. OF ELECTRIC METERS _____ NO. OF SECONDARY CONDUCTORS _____

C. HVAC REQUIREMENTS:

HVAC AREA: _____ SQ. FT. HVAC LOAD: _____ TONS

2. WATER

A. DOMESTIC WATER METER SIZE: _____ INCH

MAXIMUM FLOW RATE: _____ GPM

B. IRRIGATION WATER METER SIZE: _____ INCH

MAXIMUM FLOW RATE: _____ GPM

C. FIRE PROTECTION WATER SERVICE SIZE: _____ INCH

FIRE FLOW RATE REQUIRED: _____ GPM

DURATION: _____ HRS
(PER INTERNATIONAL FIRE CODE)

3. WASTEWATER

A. DOMESTIC WASTEWATER SERVICE SIZE: _____ INCH

INDUSTRIAL WASTEWATER SERVICE SIZE: _____ INCH

GREASE TRAP SIZE: _____ GALLONS

4. TELECOM SERVICES

____ YES ____ NO WILL STRUCTURE BE PREWIRED FOR TV / INTERNET? IF YES, CONTRACTOR / WIREMAN SHALL CALL CONWAY CORP AT 501-548-3050 TO ADDRESS INSTALLATION REQUIREMENTS.

NOTES:

- 1) ALL BUT, SINGLE FAMILY RESIDENTIAL AND SINGLE DUPLEX STRUCTURES, MUST PROVIDE AN ELECTRONIC AUTO CAD UTILITY SITE PLAN AND PDF FILES OF THE ELECTRIC AND PLUMBING RISER DIAGRAMS, THIS COMPLETED FORM AND FIRE DEPARTMENT PLAN APPROVAL PRIOR TO PLANS BEING ACCEPTED BY CONWAY CORPORATION FOR REVIEW. IF APPLICABLE, A PDF OF KITCHEN FLOOR PLAN IS REQUIRED.
- 2) AN ACCURATE LEGAL PROPERTY DESCRIPTION WITH RECORDED OWNERSHIP MUST BE PROVIDED TO CONWAY CORPORATION.
- 3) A METER SPOT FORM MUST BE COMPLETED AT THE CONWAY CORP ENGINEERING OFFICE AT 800 SOUTH HARKRIDER PRIOR TO SERVICES BEING SCHEDULED FOR INSTALLATION.
- 4) REQUESTS FOR TEMPORARY ELECTRIC SERVICE MAY BE MADE BY CALLING THE CONWAY CORP SERVICE CENTER AT (501)548-3050.

PLEASE EMAIL DRAWING FILES AND THIS FORM TO CONWAY CORP ENGINEERING DEPARTMENT
Leslie.Guffey@ConwayCorp.com or call 501-450-6053 with questions